



EXMOUTH TOWN COUNCIL

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Exmouth Town Council
Town Hall
St Andrews Road
Exmouth
Devon
EX8 1AW

ANNUAL REPORT 2011/12

1. The Year in Brief – By The Mayor of Exmouth

It has been an honour and a privilege to serve the Town of Exmouth as Mayor for the year 2011/2012 and to be a member of the Town Council.

Highlights of my year have been visiting the new Eurotech premises which provided not only fit for purpose premises but also a new Lidl store. The lateral thinking that went into this joint venture produced a plan that was able to keep Eurotech, an important employer of Exmouth people, in Exmouth.

Another initiative of a very different kind, but still very important, was the opening of the raised beds at Hamilton Lane Allotments. The raised beds were designed for people with disabilities and have hard surfaces around them so that there is access for wheelchairs. This was an innovative idea put forward by the committee to the Town Council which funded it with a grant. I attended the opening ceremony and cut the ribbon, a long exhibition carrot, with gardening shears.

There was a turf-cutting ceremony which marked £2million of infrastructure works which will create the second phase of Liverton Business Park.

In Phear Park there was the remembrance service for the victims of the World Trade Centre attack which I attended to lay a wreath on behalf of the people of Exmouth. In November I visited New York as Ian was running in the Marathon. I gave Exmouth's Remembrance Service Programme to the church near the disaster. So this is now on display with hundreds of other memorabilia and messages from around the world.

Our connections with the Military are very strong. Some of these events that I attended were the Rifles Devon Briefing and a Passing Out Parade at the Royal Marines Training Centre at Lympstone.

The year has been tinged with sadness, in that I attended the funeral in Plymouth of a young soldier, Corporal Mark Palin, whose life was lost whilst on active service in Afghanistan, and also the funeral of Marjorie Gibson, the wife of our late Town Cryer, Garth Gibson. Marjorie, a former Councillor in London, had lived a long and active life, much of it in retirement in Exmouth.

On a lighter note, there was the Tour of Britain Cycle Race, 5th section finishing in Exmouth, one of the best places for a finish ever seen. I have attended many Charity Fund Raising Events, including Parkinson UK and Macmillan which finished with a Fire crew pulling a fire engine along the sea front.

I presented the trophies at the South West Brass Band Association Festival. They came to Exmouth some years ago as a one off venue, but so impressed were they with Exmouth that they have returned every year since.

There have been many other events at the Pavilion which have invited the Mayor, but it would be unfair to single out any one in particular as they are all so professional.

The Methodist Church at Tower Street has appointed a new minister, Rev. Beth McDowell and the Parish Church of St John the Evangelist has appointed The Rev. Robert Sellers. In line with custom, I spoke words of welcome at the ceremonies from the people of Exmouth.

The year has been a challenging one which in the main I have thoroughly enjoyed. I have served two years as Deputy Mayor and one as Mayor. I will not be seeking re-election as Mayor, so would like to thank those Councillors, friends and family who have given me their support. I would of course especially like to thank my fiancé Ian for attending so many functions with me. In total I have attended over 140 events and 27 Town Council meetings and have been supported by my Deputy, John Humphries when we have had more than one function at a time or when I have been unavailable.

I would like to mention the Town Council's routine day to day business.

The Town Council consistently has a high level of attendance at meetings. The staff in their work support councillors and also volunteer their time freely to support Town events. Recently our Town Clerk, John Wokersien retired after 14 years of dedicated service to the Town Council. I look forward to working with our new Town Clerk, Colin Poole who has joined us at a particularly busy time in the Town Council's calendar, but this means he will be very much involved with the beginning of the new council year.

Our Planning Committee meets every two weeks to consider applications and study the plans in depth before making their recommendations to EDDC. The public can view paper plans in the Town council office or down load plans from EDDC website in the Town Hall.

The Finance Committee, as one of its responsibilities, recommends Funding Grants for many local organisations. Funding application forms are available on line or from the office.

The Tourist Information Centre closed and a new service is now in Travelworld in the Strand under the stewardship of a well established Exmouth family business.

The Town Council supports Exmouth in Bloom and is very proud of its achievements during the year. The Regeneration and General Purposes Committee is very involved in the EDDC and DCC regeneration projects for the town and in ensuring that our priorities are being considered. The Christmas Cracker and the Festival attracts tourists and local people to the town and supports our local traders and businesses which is one of the Councils objectives.

There are also a number of sub committees which meet according to need.

The Council has kept the Precept at the same level as last year which I think is very good value for the people of Exmouth.

The challenge of stopping Rolle College from being totally flattened by developers, which the Town Council and so many people in Exmouth thought was really important, has made enormous headway this year. The first Rolle Centre Newsletter was published in February and the Business Plan for the College is available on www.rollecentre.org as is the share issue information.

I have only touched on some of the council's work for the year. The Agendas and Minutes of all meetings are on the website and available in the library.

So to conclude my report I would like to look to the future.

The town traders and other businesses have the opportunity to move forward together by using the Portas Report as a model to develop a Town Team. A well attended meeting took place last week with encouraging results. If Exmouth is selected to be one of the twelve Pilot Towns it would be the icing on the cake.

In the early summer we have the Festival and the Queen's Jubilee to celebrate and on a personal note my own wedding to look forward to. The Jurassic Classic 100km Cycling Ride is on 8th July which will start and finish in Exmouth, and if you want to practice for that, you can start with the Bicton cycle Ride on 29th April. I rather rashly said I will do it for Macmillan fundraising, the Bicton, that is, not the 100km.



Councillor Sandy Sutton
Mayor of Exmouth 2011-2012

2. The Council's Mission

Here is a reminder that the Council, like all organizations has a mission and this is summed up in the following words:-

☒To improve the quality of life for Exmouth residents, the experience of visitors and build on the characteristics which make Exmouth special.

To go with the Mission is the Town Council's slogan:- 'Exmouth Naturally – Arts, Leisure and Environment'

The slogan sums up so much of what Exmouth aspires to be and the direction future changes should take.

3. Organisation and Accountability

The Town Council has 25 elected members returned from 5 wards each with 5 members. The Committees of the Council are Planning, Regeneration and General Purposes and Finance. Working Parties are set up as required. Examples include Public Rights of Way Working Party, Exmouth Transport Partnership, Christmas Lights Working Party and Exmouth Festival Working Party.

All meetings of the Council and its Committees are open to the public and press except where expressly excluded by resolution under the Public Bodies (Admission to Meetings) Act 1960.

The public can raise issues and ask questions during the Public Forum which takes place during an adjournment at the start of each ordinary Council and Committee meeting, and ahead of each item during the Planning Committee.

4. Councillors






The Councillors for Exmouth Town Council are as follows:-

(Cons = Conservative, LD = Liberal Democrat)

Brixington		
	<p>David Chapman (Cons) 20 Marcom Close EX8 5PW Tel: 279029</p>	 <p>Brian Cole (Cons) 61 Ivydale Foxes Hollow EX8 4TA Tel:274328</p>
	<p>Madeleine Chapman (Cons) 20 Marcom Close, EX8 5PW Tel: 279029</p>	 <p>Trevor A Cope (Independent) 67 Winston Rd EX8 4LR Tel: 270128</p>
	<p>Cherry Nicholas (Cons) 7 Ivydale, EX8 4TA Tel: 274912</p>	
Littleham		
	<p>Alison Greenhalgh (Cons) Eastfield, 35 Cranford Avenue, EX8 2QD Tel:278593</p>	 <p>John Humphreys (Cons) Eversley, 15 Hartley Rd, EX8 2SG Tel: 222964</p>
	<p>Sandra MacQueen (nee Sutton) (Cons) Halki, 12 Sarlstown Road, EX8 2HY Tel: 224007</p>	 <p>Bill Nash (Cons) 3 Execliff 1 Trefusis Terrace Exmouth EX8 2AX Tel: 263824</p>
	<p>Mark Williamson (Cons) Long Lane House, 1C Cranford Ave, EX8 2HP Tel: 224910</p>	






Halsdon



	<p style="text-align: center;">Vivien Duval-Steer (Cons) 69 Byron Way, EX8 5SE Mobile: 07983894716</p>		<p style="text-align: center;">Lynne M Elson (Cons) 23 Hazeldene Gardens, EX8 3JA Tel: 264731 Fax: 264731</p>
	<p style="text-align: center;">Pauline A Stott (Cons) 2 Featherbed Lane, EX8 3ND Tel: 278461</p>		<p style="text-align: center;">Richard Turner (Cons) 13 Carter Ave, EX8 3EF Tel: 276123</p>
	<p style="text-align: center;">Tim Dumper (Lib Dem) 22 Woodville Road, Exmouth, EX8 1SF Tel: 276635</p>		






Town



	<p style="text-align: center;">Steve Gazzard (Lib Dem) 11 Marpool Crescent Tel: 277185</p>		<p style="text-align: center;">Pat A Graham (Lib Dem) 40 St Andrews Rd EX8 1AR Tel: 273423</p>
	<p style="text-align: center;">Will McConnell (Lib Dem) 179 Exeter Road Exmouth EX8 3DX Tel: 269607</p>		<p style="text-align: center;">Ian Stewart (Lib Dem) 2A Henrietta Place, EX8 1LD Tel: 265611</p>
	<p style="text-align: center;">Eileen E Wragg (Lib Dem) 91 Victoria Rd, EX8 1DR Tel: 273474</p>		

Withycombe Raleigh



	<p>Jean Mitchell (Lib Dem) 24 Richmond Rd, EX8 2NB Tel: 271428</p>		<p>Malcolm J Mitchell (Lib Dem) 24 Richmond Rd, EX8 2NB Tel: 271428</p>
	<p>Brenda O Taylor (Lib Dem) 11 Hamilton Lane, EX8 2JT Tel: 263805</p>		<p>John Taylor (Lib Dem) 11 Hamilton Lane, EX8 2JT Tel: 263805 Fax: 222392</p>
	<p>Stephen Wragg (Lib Dem) 91 Victoria Rd, EX8 1DR Tel: 273474</p>		

Contact details for Councillors can also be obtained on request from the Town Clerk and are available on the Exmouth website and at the library and on notice boards within the town.

5. Chairmanships and Vice-Chairmanships of Committees 2011-12

Mayor	Councillor Sandy Sutton
Deputy Mayor	Councillor John Humphreys
Chairman Finance	Councillor Richard Turner
Vice-Chairman Finance	Councillor David Chapman
Chairman General Purposes	Councillor Pauline Stott
Vice-Chairman General Purposes	Councillor Maddie Chapman
Chairman Planning	Councillor Lynne Elson
Vice-Chairman Planning	Councillor Bill Nash

6. Town Council Officers

Town Clerk
townclerk@exmouth.gov.uk

To 24th February 2012: John Wokersien
From 27th February 2012: Colin Poole

Town Management Officer
(Part Time – 20 hours per week)
tassistant@exmouth.gov.uk

Suzanne Birkett

Office Manager and Members Services
Officer (Part Time – 20 hours per week)
officemanager@exmouth.gov.uk

Sue Cody

Exmouth Arts Manager
(Part Time – 25 hours per week)
Artsmanager@exmouth.gov.uk

Carla Hiley

Administrative Assistant –Accounts
(Part Time – 20 hours)
admin@exmouth.gov.uk

Julie Gregory

Secretary (Part time – 20 hours)
admin@exmouth.gov.uk

Mandy Westlake

Receptionists (Job Share – 37 hours)
reception@exmouth.gov.uk

Valerie Holland (22 hours)
Rons Boatman (15 hours)

Town Hall Security and Town
Maintenance Officer and Gorfin Hall
Caretaker (Part time – 12 hours)

David McDougall

Officers can be contacted via Town Clerk, Exmouth Town Council, Town Hall, St Andrews Road, Exmouth EX8 1AW. Tel:01395 276167 Fax:01395 276168 or email at the addresses shown under name.

You can also view information about the Council on the official website
www.exmouth.gov.uk

7. Finance

The precept was set at £30 for Band D properties for 2010/11 equating to £398,670.

The precept was set at £30 for Band D properties for 2011/12 equating to £400,050 due to an increase in housing in Exmouth.

The precept has again been set at £30 for Band D properties for 2013/14. The precept continues to be one of the lowest for the larger towns and villages within East Devon.

The Council has complied with the Audit Regulations and appoints a professional internal auditor. Accounts for the previous year have been certified by the District Auditor.

8. Council Tax

Council Tax for the three Local Authorities responsible for Exmouth were at the following levels in 2011/12 based on band D payers:-

£30.00 for Town Council – (Equates to £400,050)

£121.78 for East Devon District Council;

£1,116.36 for Devon County Council;

£156.60 for Devon and Cornwall Police Authority;

£71.77 for Devon Fire Authority

£1,496.51 in total

Council Tax Share based on a band d property per annum

9. Budget Requirement for 2011/12 compared to 2010/11

				Revised Format required for Council Tax booklet
2010/11	Services		2011/12	Services
£000			£000	
33	Town Management		162	Staff and Administration
72	Town Maintenance		31	Accommodation
121	Administration		21	Grants
49	Grants		35	Town Management
36	Accommodation		151	Direct Service Delivery
87	Other Services		400	Total
398	Total			

10. Community Safety

Under S17 of the Crime and Disorder Act Town and Parish Councils with District and County Councils have responsibility with the police and other bodies for public safety. In Exmouth the Exmouth Local Action Group meets regularly and has objectives to deal with pressing issues in the town. Councillor Steve Gazzard is the Town Council's representative on this group, along with the Town Clerk.

11. Other Legal Requirements

The Council is registered under the Data Protection Act 1998, The Freedom of Information Act 2000 (Model Scheme), and has adopted a resolution under the Race Relations (Amendment) Act 2000 to have due regard to the need to eliminate discrimination, promote equality of opportunity and promote racial equality between people of different racial groups. The Council has taken all necessary steps to comply with the code of conduct for councillors.



Colin Poole
Town Clerk

Attached:

Balance Sheet as at 31st March 2012

Income and Expenditure Statement year ending 31st March 2012

Balance Sheet as at 31st March 2012

31st March 2011		31st March 2012
	Current Assets	
2383	Debtors	1375
4521	Vat Refunds	5491
13502	Prepayments	8950
204506	Current Bank Account	250098
50	Petty Cash	46
224962		265960
<hr/>		
224962	Total Assets	265960
<hr/>		
	Current Liabilities	
0	Creditors	1079
19133	Accruals	15683
30	Receipts in Advance	8030
1248	Custodial Funds - Patrol Boat	805
7243	Custodial Funds - Coast hopper	7243
1981	Custodial Funds - Mill'm Wood	1941
91	Custodial Funds - Transition T	91
758	Garth Gibson Memorial Fund	671
2830	Trees for Avenues	1799
33314		37342
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191648	Total Assets less Current Liabilities	228618
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	Represented by	
76407	General Reserve	125129
99580	Earmarked Reserve	87827
15661	Capital Receipts Reserve	15661
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191648		228617
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The above statement represents fairly the financial position of the authority as at 31st March 2012 and reflects its Income and Expenditure during the year

Signed: 
Chairman

Date 25-6-2012

Signed: 
Responsible Financial Officer

Date 25-6-2012

Income and Expenditure Account for Year Ended 31st March 2012

31st March 2011

31st March 2012

Income Summary		
165	Interest Received	169
165		169
165	Sub Total	169
Operating Income		
0	Allotments	225
8958	Civic	5466
640	Footpaths	290
9030	Town maintenance	6246
51989	Town Management	39568
13389	Festival 2010	0
0	Festival 2011	18010
406553	Administration	414563
0	Accommodation/Buildings	391
1410	Car Parking	1570
9351	Gorfin Hall	9456
133	Planning	190
501453		495975
501618	Total Income	496144
Running Costs		
457	Allotments	5320
19071	Civic	9618
903	Footpaths	420
2295	Exe Estuary	2295
10000	Tourism	5000
10000	Orcombe Point Partnership	0
190	Free Trees	519
87648	Town Maintenance	92824
86284	Town Management	78520
34973	Festival 2010	0
0	Festival 2011	36134
10	Performance Stage	105
139228	Administration	146258
0	Elections	4834
38295	Accommodation/Buildings	33092
41631	Grants	28936
8461	Gorfin Hall	7753
0	Planning	1910
2131	Rolle College	4183
0	Balances	1453
481576	Total Expenditure	459174
General Fund Analysis		
84967	Opening Balance	76407
501618	Plus Income for year	496144
586585		572551
481576	Less Expenditure for year	459174
105009		113376
28602	transfers To/From Reserves	-11753
76407	Closing Balance	125129