

EXMOUTH TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF EXMOUTH TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, EXMOUTH ON MONDAY 25TH JUNE 2012 AT 7.00 P.M.

PRESENT: Councillors: Mayor J Humphreys (Chairman)
Deputy Mayor B Nash (Vice Chairman)
D Chapman M Chapman
B Cole T Cope
L Elson T Dumper
S Gazzard P Graham
A Greenhalgh S MacQueen
J Mitchell M Mitchell
C Nicholas I Stewart
P Stott B Taylor
J Taylor R Turner
M Williamson E Wragg
S Wragg

C12/0024. APOLOGIES

Councillors V Duval-Steer, W McConnell

C12/0025. COUNCIL MEETING MINUTES

The Minutes of the Extraordinary Meeting of the Town Council meeting held on the 7th June 2012 were received and signed as a correct record.

C12/0026. EXCLUSION OF THE PRESS AND PUBLIC

There were no items to be dealt with necessitating exclusion of the press and public.

C12/0027. ANNUAL ACCOUNTS AND ANNUAL RETURN

1 – Approval of the Annual Accounts 2011/12

- i – Income and Expenditure Accounts
- ii – Balance Sheet

In response to a question from Councillor S Wragg, the Clerk confirmed that under the accounting standard of prudence it was not permitted to list the claim with the Administrators for Exmouth Tourist Information Centre Ltd in respect of the £5000 overpayment as a debtor as there was no reasonable expectation to recover the funds. Any eventual repayment would be recorded in the year as income.

In response to a Request from Councillor Stewart, the Clerk provided information on the identity of debtors and creditors as at 31st March 2012.

Councillor Greenhalgh, seconded by Councillor Turner moved that the Income and Expenditure Accounts and Balance Sheet be approved as a true record and signed by the Mayor and Clerk.

RESOLVED that the Income and Expenditure Accounts and Balance Sheet be approved as a true record and signed by the Mayor and Clerk.

2 – Acceptance of the Internal Auditors Report

Councillor Greenhalgh, seconded by Councillor Turner moved that the report of the Internal Auditor be accepted.

RESOLVED that the report of the Internal Auditor be accepted

3 – Annual Governance Statement

The Council noted the content of the statement. In response to a question from Councillor S Wragg in relation to section 6.3, the Clerk confirmed that Exmouth Tourist Information Centre Ltd had gone into liquidation and was no longer trading. The function of providing Tourist information was provided by Travelworld, an entirely unconnected company.

Councillor Williamson, seconded by Councillor Turner moved that the Annual Governance Statement be approved and signed by the Mayor and Clerk.

RESOLVED that the Annual Governance Statement be approved and signed by the Mayor and Clerk.

Note: Councillor S MacQueen and Councillor A Greenhalgh declared personal interests in regard to section 6.3 of the Annual Governance Statement, the husband and brother in law respectively being Chairman of the Exmouth Chamber of Commerce.

4 Annual Return to the Audit Commission

- i – To approve section 1 of the Annual Return for the year ending 31st March 2012

Councillor M Williamson, seconded by Councillor D Chapman moved that section 1 of the Annual Return, the Accounting Statements be approved and signed by the Mayor and Clerk.

RESOLVED that section 1 of the Annual Return, the Accounting Statements, be approved and signed by the Mayor and Clerk.

- ii - To approve section 2 of the Annual Return for the year ending 31st March 2012

Councillor P Stott, seconded by Councillor R Turner moved that section 2 of the Annual Return, the Annual Governance Statement, be approved and signed by the Mayor and Clerk

RESOLVED that section 2 of the Annual Return, the Accounting Statements, be approved and signed by the Mayor and Clerk.

5 Earmarked Reserves as at 31st March 2012

The Council received and accepted the report on the Earmarked Reserves.

6 Assets Register

The Council received and accepted the Assets Register, subject to the deletion of reference to the Bugle presented to the Council by The Rifles, as this had been stolen last year.. It was noted that Councillors would like the register to be more detailed in order to ensure that all the assets are properly recorded and suitably insured.

The meeting concluded at 7.15pm.

Signed..... Date
(Chairman)