

EXMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF EXMOUTH TOWN COUNCIL FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBER AT EXMOUTH TOWN HALL ON THURSDAY 13TH FEBRUARY 2020

PRESENT: Councillors: B Bailey
O Davey
L Elson
S Gazzard
C Nicholas
P Millar
A Sadiq (Chair)
J Whipps

OFFICERS: Lisa Bowman - Town Clerk, Julie Gregory – Minute Taker

F20/001 APOLOGIES

Cllr F Cullis

F20/002 PUBLIC FORUM

Members of Exmouth Football Club thanked the Committee for allowing them to attend the meeting and gave background information on the club in support of their grant application. They currently have 3 senior and 5 junior sides and are looking to increase further depending on pitch provision and FA coaches. They are involved in charitable events and support the Exmouth foodbank. The floodlights and pitch are also used to support night landings by Devon Air Ambulance in emergency situations.

It was discussed and agreed that the club's application should be deferred so that it could be considered under the terms of a service level agreement due the Town Council's involvement in getting the club established as a night landing site for the air ambulance and its benefit to the community.

F20/003 MINUTES OF THE MEETING HELD ON 23rd MAY 2019

The minutes of the meeting held on 25th November 2019 were approved and signed as a correct record. Proposed by Cllr J Whipps & seconded by Cllr S Gazzard.

F20/004 MATTERS ARISING FROM FINANCE COMMITTEE MEETING NONE.

F20/005 DECLARATIONS OF PECUNIARY INTEREST AND DISPENSATION

Item	Councillor	Declaration type		Reason
		Pecuniary	Personal	
	L Elson		x	Treasurer Exmouth & District Community Transport Group
	C Nicholas		x	Exmouth Town Council representative of Exmouth & District Community Transport Group
	B Bailey		x	Exmouth Town Council representative of Exmouth & District Community Transport Group

F20/006 EXCLUSION OF THE PRESS AND PUBLIC

There were no items to be dealt with that necessitated the exclusion of the press and public.

F20/007 REPORT FROM THE RESPONSIBLE FINANCE OFFICER

The Responsible Financial Officer had previously circulated a Financial Report which included an Income and Expenditure Report, bank balances and a summary of funds which are held on behalf of the Council's charitable trusts. No queries were raised in respect of these reports. The RFO reported that a further investment of £343,000 had been invested in CCLA investments on 20th January 2020 bringing a total holding of £443,000.

The RFO also reported that at a meeting of the Charity Trust Fund working party it had been agreed to authorise Thomas Westcott (Exmouth Town Council's internal auditors) to apply to the Charity Commission on behalf of the Town Council to ask that the objects clause of the trust be broadened to reflect the modern context of social care for the elderly sick in Exmouth, i.e.. "to apply the income of the charity in assisting any charitable organisations in Exmouth who provide support to the elderly, sick or disabled people".

The RFO reported that she had been to an Exe Estuary Partnership meeting and that Graham Foreshaw (Harbour Master to Exeter City Council) was very grateful that Exmouth Town Council have agreed to make a contribution of £10k towards a new patrol boat; a new boat had been identified and the purchase should finalise in April. The Town Council is holding funds of £589.53 that had been collected from businesses when the Exe Patrol Boat was in operation and it would be pertinent to transfer the fund to Exeter City Council to be used towards the upkeep of the new boat. Funds belonging to others are still being held by the Town Council and the RFO and Finance Officer will explore options available to allocate these funds.

F20/008 TO RECEIVE THE STATEMENT OF INCOME AND EXPENDITURE AGAINST BUDGET AND REVIEW THE RECONCILIATION OF ACCOUNTS AGAINST BANK STATEMENTS

Cllr O Davey checked the printed bank statements against the bank reconciliation on behalf of the Committee and confirmed they matched the funds reported.

A list of payments for the months of November, December & January had been circulated for information and were noted and authorised.

F20/009 APPLICATIONS FOR GRANTS

The committee discussed the following grant application and approved the amounts noted.

Applicant	Description	Amount Requested	Amount Approved
East Devon Support Parkinson's UK	Contribution towards cost of hosting specialist exercise classes	£750.00	£750.00 Proposed by Cllr L Elson & seconded by Cllr S Gazzard and subsequently carried.
Exmouth & District Community Transport Grant	Contribution towards cost of new bus	£1,500.00	£1,500.00 Proposed by Cllr S Gazzard & seconded by Cllr P Millar and subsequently carried with 3 abstentions
Exmouth Town Football Club			To be considered as an SLA at a special Finance Committee meeting on 19 th March 2020.

F20/010 TO CONSIDER AND APPROVE A REVISED DRAFT POLICY FOR CAPITAL GRANT APPLICATIONS AND SERVICE LEVEL AGREEMENTS FOR 2020/21

The RFO explained the concept of the Council's annual grant scheme versus its 3-year SLA's & 3-year grant funding. After a discussion it was agreed to dispense with the 3-year grant application but keep the 1yr grant application along with the SLA's but the criteria to be tightened and applicates must complete a word version so as to make easier to read, a box to be added on the form for CIO (Charitable Incorporated Organisation). A meeting to be held on Thursday 19th March at 6.00pm to discuss the Service Level Agreements for the year 2020 – 2023.

F20/011 TO RECEIVE AND NOT A LETTER OF THANKS FROM EXMOUTH SEA CADETS.

Correspondence from Tony Griffin was noted.

F20/012 DATE OF NEXT MEETING

The date of the next meeting is 14th May 2020

The meeting closed at 6.55pm

SIGNED.....
Chairman

DATED.....