



## EXMOUTH TOWN COUNCIL

### This meeting is open to the Public and Press

07 October 2020

To: All Members of Exmouth Town Council

Dear Councillors,

A meeting of Exmouth Town Council, to which you are summoned, will be held via ZOOM on **Monday 12<sup>th</sup> October at 7.15pm** to consider the matters detailed on the Agenda below. Please do not attend the Town Hall.

Members of the press and public are welcome to observe the meeting and should register in advance at:

<https://us02web.zoom.us/j/87695899162?pwd=ZzdBcTR3QWtBeHo0KzdCTWRFdEFpZz09>

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Councillors during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman  
TOWN CLERK

## AGENDA

### 1. Apologies for absence

The meeting will adjourn for the Public Forum.

---

#### Public Forum:

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted

- Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
  - As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.
- 

The meeting will reconvene.

**2. Council Meeting Minutes:**

To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 14<sup>th</sup> September 2020 (circulated).

**3. Matters arising from the Council Meeting Minutes (for information only).**

**4. Declarations of Pecuniary Interest and Dispensations:**

Members to declare any interests they may have on the agenda and agree any dispensations to stay

**5. To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

**6. To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

- **Planning Committee:** to receive the minutes of the meeting held on 1 September and 14 September 2020 and consider any recommendations therein
- **Town Clerk's Report**
- **Deputy Clerk's Report**
- **Festival and Events Working Party:** notes of the meeting held on 7 September 2020
- **Climate and Ecological Emergency Working Party:** notes of meeting held on 8 September 2020
- **Community Resilience Working Party:** notes of meeting held on 9 September 2020
- **Exmouth Transport Partnership:** notes of meeting held on 15 September 2020
- **Town Team & Tourism Forum:** notes of meeting held on 16 September 2020
- **Town Maintenance Contracts TAFF:** notes of meeting held on 21 September 2020

- **Flooding and Land Drainage Working Party:** notes of meeting held on 22 September 2020 and to ratify the recommendation that the Town Council proceeds in principle with the tri-party agreement for the operation of the flood gates and gives delegated authority for the Town Clerk to sign the associated Memorandum of Understanding
- **CCTV Working Party:** notes of meeting held on 23 September 2020
- **Public Rights of Way:** notes of meeting held on 23 September 2020
- **Quality Council Working Party:** notes of meeting held on 24 September 2020
- **Community Organisations Liaison Panel (COLP):** notes of the meeting held on 28 September 2020
- **Woodbury, Exmouth & Budleigh (WEB) Community Health and Wellbeing Board:** notes of meeting held on 17 September 2020
- **Reports from Members who represent the Council on Outside Bodies**
- **District Councillors' Reports**
- **County Councillors' Report**

7. **Quality Council:** To confirm by resolution that the Council meets the criteria for a Quality Award, to ratify associated policies and approve the Council's application to NALC.
8. **To receive written applications for the office of Town Councillor for Withycombe Raleigh ward and to Co-opt a candidate to fill the existing vacancy which has arisen as a result of an insufficient number of candidates being validly nominated at the ordinary local council election in May 2019** (to be co-opted the successful candidate must receive an absolute majority of votes over all other candidates. This is simply achieved when there are two candidates, but with three or more, more than one vote, with the candidate with the least number of votes being withdrawn, may be necessary to achieve this result.)
9. **To ratify a recommendation of the HR Group that the Council proceeds with the recruitment of a full time Supplementary Town Maintenance Operative.** This vacancy has arisen due to the imminent retirement of an existing part time employee. The HR Group recommends that the post is advertised using the existing job description/ terms of employment but on a full time basis and that delegated authority is given to the Deputy Town Clerk to oversee the recruitment process in conjunction with the HR Group.
10. **To ratify the appointment of Councillor David Poor to the Planning Committee as a representative for Littleham ward**

**Date of next meeting: 9 November 2020**