Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

04 November 2020

To: All Members of Exmouth Town Council

Dear Councillors,

A meeting of Exmouth Town Council, to which you are summoned, will be held via ZOOM on **Monday 9th November at 7.15pm** to consider the matters detailed on the Agenda below. Please do not attend the Town Hall.

Members of the press and public are welcome to observe the meeting and should register in advance at:

https://us02web.zoom.us/j/85725637023?pwd=SHZaZ0JhMUhhdFQyWkMyN2R5QU1nZz09

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Councillors during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted

- Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 12th October 2020 (circulated).

3. **Matters arising from the Council Meeting Minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

- **Planning Committee:** to receive the minutes of the meeting held on 28 September and 12 October 2020 and consider any recommendations therein
- **Town Clerk's Report**
- **Deputy Clerk's Report**
- **Festival and Events Working Party:** notes of the meeting held on 8 October 2020
- **Flooding and Land Drainage Working Party**: notes of meeting held on 13 October 2020
- **Waterfront Working Party**: notes of meeting held on 20 October 2020
- **Community Organisations Liaison Panel**: notes of meeting held on 26 October 2020
- **Climate and Ecological Emergency Working Party:** notes of meeting held on 27 October 2020

- **Town Team & Tourism Forum:** notes of meeting held on 28 October 2020
- **Town Maintenance Contracts TAFF:** notes of meeting held on 29 October 2020
- **Reports from Members who represent the Council on Outside Bodies**
- **District Councillors' Reports**
- **County Councillors' Report**

7. **To receive and note the External Audit Report for 2019/20 from PKF Littlejohn LLP (attached)**

8. **Exmouth Flood Defence Scheme: To agree that**

    - **Exmouth Town Council signs up to the tri-party Memorandum of Understanding between East Devon District Council, the Environment Agency and Exmouth Town Council to allow community volunteers to operate non highway flood gates when alerted to do so.**

    - **Delegated authority given to the Town Clerk/Deputy Town Clerk to complete the agreement in consultation with the Flooding and Land Drainage working party.**

9. **To ratify the appointment of Councillor Eileen Beech to the Exmouth Transport Partnership, the Festival and Events Working Party, the Public Rights of Way Working Party and the Waterfront Working Party.**

Date of next meeting: 7 December 2020