Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

02 December 2020

To: All Members of Exmouth Town Council

Dear Councillors,

A meeting of Exmouth Town Council, to which you are summoned, will be held via ZOOM on **Monday 7th December at 7.15pm** to consider the matters detailed on the Agenda below. Please do not attend the Town Hall.

Members of the press and public are welcome to observe the meeting and should register in advance at:

https://us02web.zoom.us/j/85264341714?pwd=OWJYbW5BQzN5QWxNa1VFNVVoOFpTdz09

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Councillors during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted

- Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
- As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 9th November 2020 (circulated).

3. **Matters arising from the Council Meeting Minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

- **Planning Committee:** to receive the minutes of the meeting held on 26 October and 9 November 2020 and consider any recommendations therein
- **Finance Committee:** to consider the minutes of the meeting held on 12 November 2020 and consider any recommendations therein
- **Town Clerk's Report**
- **Deputy Clerk's Report**
- **Festival and Events Working Party:** notes of the meeting held on 5 November 2020
- **Gorfin Hall Management Committee:** notes of meeting held on 16 November 2020 (to follow)
- **Town Maintenance Contracts TAFF:** notes of meeting held on 17 November 2020
- **Climate and Ecological Emergency Working Party:** notes of meeting held on 24 November 2020 and 27 November 2020 and to ratify a recommendation that a

dedicated TAFF is established to look at ways to protect and increase trees in Exmouth (Draft Terms of Reference attached) with one Member per ward.

- **Reports from Members who represent the Council on Outside Bodies**
    1. Queens Drive Delivery Group (Councillor Aurora Bailey) – notes of meetings held on 15 October 2020 and 17 November 2020 (attached)
    2. Woodbury, Exmouth & Budleigh (WEB) (Councillor David Poor) – notes of meeting held on 5 November 2020 (attached)
    3. Exmouth in Bloom (Councillor Ian Kirvan) (attached)
- **District Councillors' Reports**
- **County Councillors' Report**

7. **To receive a presentation from Anne-Marie Culhane and Jo Salter introducing the Tidelines project and discuss how the council can support the project going forward**

8. **To discuss and agree a response to a request from Devon County Council for match funding support of £50,000 for proposed improvements to the highway at the junction of Liverton Business Park and Salterton Road** (correspondence attached)

9. **To ratify the allocation of £5000 to be used to support local not-for-profit organisations with any initiatives aimed at supporting the local community at Christmas and for delegated authority to be given to Councillor Alex Sadiq and the Town Clerk to administer the allocation of funds.**

10. **To receive a report and agree the allocation of funding to repair the solar lighting on the Exe Estuary Trail between Exmouth and Lympstone.**

11. **To receive and note the meeting dates for 2021**

<u>Part ii</u>

12. **To receive a verbal update on the results of the evaluation of the tenders for the Ground Maintenance Contract and ratify any associated recommendations of the Town Maintenance Contracts TAFF.**

13. **To receive an update from the HR Group on the outcome of the recruitment process for the Town Maintenance Team and ratify any associated employment offer.**

Date of next meeting: 11 January 2021