Exmouth Town Council
Town Hall, St Andrews Road
Exmouth, Devon, EX8 1AW
tel: 01395 276167
email: reception@exmouth.gov.uk
www.exmouth.gov.uk

EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 15th September 2021

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held at Ocean, The Ocean Suite, Top Floor, Queen's Drive, Exmouth, EX8 2AY on Monday 20th September at 6:30pm to consider the matters detailed on the agenda below.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted
• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**

   To confirm and sign as a correct record the minutes of the meeting of the Annual Town Council meeting held on 4th May (circulated)

3. **Matters arising from the Council Meeting minutes (for information only) and to receive an apology from Councillor Bruce De Saram**

4. **Declarations of Pecuniary Interest and Dispensations:**

   Members to declare any interests they may have on the agenda and agree any dispensations to stay

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

- **Planning Committee:** notes of informal meetings held on 26th April, 10th May, 24th May, 7th June, 21st June, 5th July, 19th July, 2nd August, 16th August 2021 and 31st August 2021
- **Finance Committee:** notes of meeting held on 6th May and informal meeting held on 2nd September 2021 and **to ratify that Councillor Alan Whipps is appointed to the Committee**
- **Town Clerk's Report (attached)**
- **Deputy Clerk's Report (attached)**
- **CCTV Working Party: to adopt a CCTV Policy for the Town Council (attached).**
- **Climate and Ecological Emergency Working Party:** notes of the meetings held on 11th May and 3rd August 2021 and **to adopt an Environmental Policy for the Town Council (attached).**
- **Community Organisations Liaison Panel:** notes of the meetings held on 17th May, 28th June and 23rd August 2021 and **to ratify revised Terms of Reference for COLP (attached).**
- **Exmouth Transport Partnership**: notes of the meeting held on 22nd June 2021.

- **Festival and Events Working Party:** notes of the meetings held on 20th May and 1st July 2021.
- **Flooding and Land Drainage:** notes of the meeting held on 27th July and **to ratify a recommendation from the Working Party that Exmouth Town Council resolves to address the concern for the safety of residents and takes responsibility (any liabilities) for the area alongside Withycombe Brook (between Bradham Lane and Wood Lane) by blocking the entrance and exit to this unofficial path**
- **Gorfin Hall Management Committee:** notes of the meeting held on 6th September 2021.
- **S106 and CIL Working Party:** notes of the meetings held on 17th June and 12th August and
    - **To ratify that Councillor Cherry Nicholas is appointed to the S106 and CIL Working Party.**
    - **To ratify the Town Council's contribution of £60,000 to the Phear Park improvements from its accrued CIL funds**
    - **To ratify a match funding commitment of £158,000 from the Town Council's accrued CIL funds towards Devon County Council's Levelling Up Fund Bid for the Dinan Way extension and Exmouth Gateway project.**
    - **To ratify that S106 play receipts accrued by EDDC are allocated for improvements to Ashfield play area, The Crescent, Carter Avenue, Thomas Close play area, Redgates and Brixington.**
- **Town Maintenance Overview Working Party:** notes of the meetings held on 6th May, 10th June, 8th July and 9th September 2021 and
    - **To ratify that Councillor Brian Bailey is appointed to the Town Maintenance Overview Working Party as the Littleham ward representative**

    - **To resolve that the Town Council writes to Devon County Council and demands that they take the necessary action to remove the Japanese knotweed from the Marine Way bank**
- **Town Team:** notes of the meetings held on 16th June and 8th September 2021
- **Tree Task and Finish Forum:** notes of meetings held on 20th May, 15th June and 22nd July 2021 and **to receive a final report from the Forum**
- **Trust Fund Working Party:** notes of meeting held on 3rd June 2021 **and to ratify that Councillor Angela Boatright is appointed to the Working Party**
- **Waterfront Working Party:** notes of the meeting held on 29th June 2021
- **Reports from members who represent the Council on Outside Bodies**
    - **Exmouth Queens Drive Delivery Group:** verbal update of the meeting held on 7th September 2021
    - **WEB Health and Well-being Board:** notes of the meeting held on 8th July 2021
    - **Exmouth Twinning Association:** report from Councillor Tim Dumper to be circulated separately
    - **DALC:** report from Councillor Tim Dumper to be circulated separately
    - **Fairtrade:** report from Councillor Tim Dumper to be circulated separately
- **District Councillors' Reports**
- **County Councillors' Report**

7. **To ratify that Councillors Pauline Stott and Tim Dumper (as Chairs of Waterfront WP and Climate and Ecological Emergency WP respectively) are appointed as the Town Council's representatives on East Devon District Council's "Exmouth Beach Management Plan Advisory Group".**
8. **To note that the Mayor's Charity for 2021/2022 is the Quiet Mind Centre.**
9. **To nominate a Council representative and reserve to East Devon Arts & Culture Forum.**
10. **To agree that the Town Clerk can respond on behalf of the Council to the advance poll for the election of board members to the Devon Association of Local Councils. Member councils have been invited to submit their votes, for up to 3 candidates, by 9am, on Monday 4 October 2021 and there is only one vote per council.**
11. **To agree to give £250 contribution to the Exeter Harbour Master to help support the fuel costs of the patrol boat over the winter period.**
12. **To note the satisfactory completion of the limited assurance review by PFK Littlejohn LLP for the year ended 31 March 2021 (Annual Governance & Accountability Return (AGAR) and the external auditor report / certificate.**
13. **To consider a motion from Councillor Mike Rosser:**

"Exmouth Town Council has been frustrated by seemingly avoidable delays in trying to install several water re-fill stations in Exmouth. The Council recognises that all levels of local government need to work together for the benefit of the town and to respond to the climate crisis. All local authorities have declared a climate emergency and, as such, projects that will reduce the carbon footprint need to be prioritised and actioned without delay. Consequently, Exmouth Town Council requests that the Leader of East Devon District Council ensures that officers are identified who have responsibility to authorise, within acceptable time frames, projects on land that is owned by the District Council within Exmouth; projects that are initiated by Exmouth Town Council; that would be beneficial to the community of Exmouth and that may reduce the carbon footprint of the town. Accordingly, the Town Clerk is authorised to write to the Leader of EDDC to ask for assurance that the District Council will support any such projects initiated by Exmouth Town Council and will identify officers that are responsible for authorising these projects within reasonable time scales."

14. **To review East Devon's Public Toilet review and agree a response (report attached).**

15. **To agree to register the Town Council's involvement in the Queen's Platinum Jubilee beacon lighting ceremony on 2 June 2022 and to give the Town Clerk / Deputy Town Clerk delegated authority to make any associated arrangements.**

16. **To agree to reconvene the Town Council Premises Working Party and receive nominations for membership.**

Date of next meeting: 1 Nov 2021 - TBC