Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 28th September 2022

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 3rd October 2022 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council meeting held on 8th August 2022 (circulated)

3. **Matters arising from the Council Meeting minutes (for information only)**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

- **Planning Committee:** minutes of meetings held on 1st August, 15th August & 30th August 2022 (attached).
- **Finance Committee:** minutes of meeting held on 18th August 2022 (attached).
- **Town Clerk's Report** (attached)
- **Deputy Clerk's Report** (to be circulated separately)
- **CCTV Working Party:** notes of the meeting held on 11th August 2022 (attached).
- **Community Organisations Liaison Panel:** notes of the meeting held on 22nd August 2022 (attached).
- **Festival and Events Working Party:** notes of the meetings held on 8th September 8th September 2022 (attached) **and to receive a recommendation from the**

Festival and Events Working Party that in terms of future festivals, Members adopt Option 2 from the accompanying report:

- **A cross-town arts festival**
- **Various locations around Exmouth, utilising existing infrastructure as well as parks and public spaces**
- **A move away from the predominantly music festival model towards a focus on family-friendly, mixed arts**
- **Programming with music, theatre, film, visual arts & community activities.**
- **Free (with potential for some paid activities)**
- **Can be scaled up or down depending on funding**

- **Town Council Premises Working Party:** notes of the meeting held on 23rd September 2022.
- **Waterfront Working Party:** notes of the meeting held on 13th September 2022.
- **Reports from members who represent the Council on Outside Bodies**
  - **WEB Health and Well-being Board:** notes of the meeting held on 8th September 2022 (attached).
  - **Devon association of Local Councils:** report from Councillor Tim Dumper (attached).

- **District Councillors' Reports** (to be circulated separately)
- **County Councillors' Report** (to be circulated separately)

7. **To note the outcome of the limited assurance review (Annual Governance and Accountability Return) by PFK Littlejohn LLP for 2021/22**

8. **To approve the revised rules for the Exmouth District Allotment Association**

9. **To ratify that Exmouth Town Council continues as part of the SAAA sector-led auditor appointment regime**

10. **To confirm the appointment of one voting representative and one non-voting representative to attend the Annual General Meeting of the Devon Association of Local Councils Ltd on Wednesday 5 October 2022**

Date of next meeting: 17th October 2022