Exmouth Town Council
Town Hall, St Andrews Road
Exmouth, Devon, EX8 1AW
tel: 01395 276167
email: reception@exmouth.gov.uk
www.exmouth.gov.uk

EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 19th July 2023

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 24th July 2023 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes

• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely

• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted
• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the Extraordinary meeting of the Town Council held on 4th July 2023 (attached).

3. **Matters arising from the Council Meeting minutes (for information only)**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**
   - **Planning Committee:** minutes of meetings held on 24th April, 5th June, 19th June and 3rd July 2023. (attached).
   - **Finance Committee:** minutes of the meeting held on 8th June 2023.
   - **Town Clerk's report** (attached).
   - **Deputy Town Clerk's report** (to follow).
   - **Climate and Ecological emergency Working Party:** notes of the meeting held on 6th June 2023 (attached).
   - **Community Organisation Liaison Pannel:** notes of the meeting held on 19th June 2023 (attached).
   - **Exmouth Transport Partnership:** notes of the meeting held on 20th June 2023 (attached) **and to ratify a recommendation that,**
     1) Full Council passes a motion in support of the campaign and
     2) writes to DCC to request they change their default policy.

- **Festival and Events Working Party:** notes of the meetings held on 15th June 2023 (attached) and verbal update from the meeting held on 13th July.
- **Town Maintenance Overview Working Party:** notes of the meeting held on 6th July 2023 (to follow).
- **Waterfront Working Party:** notes of the meeting held on 27th June 2023 (attached).

- **Reports from members who represent the Council on Outside Bodies**
    i. **WEB Health and Well-being Board:** Councillor Angela Boatwright to provide an update (notes of the meeting held on 5th July 2023 are attached).
    ii. **Placemaking in Exmouth Town and Seafront Group:** Councillor Graham Deasy (notes of the meeting held on 30th May 2023 are attached).
    iii. **Exmouth Twinning Association:** Councillor Tim Dumper to provide an update.
    iv. **DALC Larger Councils:** Councillor Olly Davey to provide an update (notes of the meeting held on 22nd June are attached).
    v. **Bus Users Forum:** Councillor Tim Dumper to provide an update (notes of the meeting held on 5th July are attached).

- **District Councillors' Reports** (to be circulated separately)
- **County Councillors' Report** (to be circulated separately)

7. **To receive an update from Graham Forshaw, Harbour Master for Exeter Port Authority, and consider a request for a financial contribution towards the cost of additional swim line buoys.**

8. **To note the internal audit closure letter from Thomas Westcott Chartered Accountants (attached).**

9. **HR To amend the Terms of Reference for the HR Group so that membership shall consist of *seven* Councillors: The Mayor, the Deputy Mayor, the Chair of Finance and *four* other Councillors as appointed by the Full Council.**
   Proposed membership will comprise Councillors Olly Davey, Joe Whibley, Alex Sadiq, Steve Gazzard, Joy Whipps, Maddy Chapman and Tim Dumper.

Date of next meeting: Town Council Meeting 21st August 2023, Town Hall