Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 17th January 2024

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 22nd January 2024 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes

• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely

• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.
• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 11th December 2023 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**
   - **Planning Committee:** minutes of meeting held on 4th December 2023, 18th December 2023 and 2nd January 2024 (attached).
   - **Climate and Ecological emergency Working Party:** notes of the meeting held on 6th December 2023 (attached) and to receive a verbal update from the meeting held on 9th January 2024.
   - **Community Organisation Liaison Panel:** to receive a verbal update from the meeting held on 8th January 2024.
   - **Exmouth Transport Partnership Working Party:** notes of the meeting held on 4th December 2023 (attached).
   - **Festival and Events Working Party:** notes of the meeting held on 14th December 2023 (attached).
   - **Town Maintenance Overview Working Party:** notes of the meeting held on 19th December 2023 (attached) **and to approve the recommendation that the Town Council proceeds with the quote from Idverde for grass cutting work**

at an annual cost £15,498.24, seeks legal assistance in drafting a contract for this work and gives the Deputy Town Clerk the delegated authority to sign the contract on behalf of the Town Council.

- **Flooding and Land drainage:** to receive a verbal update of the meeting held on 16th January 2024.

- **Reports from members who represent the Council on Outside Bodies**
    i. **Exmouth Beach Management Plan Steering Group:** Councillor Graham Deasy to provide an update on the meeting held on 16th January 2024.
    ii. **Devon BUS Forum:** Councillor Tim Dumper to provide an update on the meeting held on 11th January 2024.
    iii. **Fairtrade:** Councillor Tim Dumper to provide an update.
    iv. **Woodbury, Exmouth & Budleigh (WEB) Community Health & Wellbeing Board:** Councillor Tim Dumper to provide an update on the meeting held on 10th January 2024.

- **District Councillors' Reports** (to be circulated separately)
- **County Councillors' Report** (to be circulated separately)

7. **To ratify the 2024/25 budget and associated precept (supporting documentation attached).**

8. **To consider and respond to East Devon District Council's review of polling districts and polling places (in accordance with Section 18C of the Representation of the People Act 1983) (attached).**

Part B

To ratify a recommendation from the HR Group that the Arts Manager is offered a permanent contract.

Date of next meeting: Town Council Meeting to be held on 19th February 2024 at Exmouth Town Hall.