

EXMOUTH TOWN COUNCIL

Town Maintenance Overview Working Party

Notes of the meeting held on Thursday 15th February 2024 at 1pm via Zoom

Present

Councillor Ian Kirvan	IK	Exmouth Town Council (Chair)
Councillor Maddy Chapman	MC	Exmouth Town Council
Councillor Olly Davey	OD	Exmouth Town Council
Councillor Steve Gazzard (left 1347)	SG	Exmouth Town Council
Councillor Matt Hall	MH	Exmouth Town Council
Chetna Jones	CJ	Exmouth Town Council

Apologies

Councillor David Poor	DP	Exmouth Town Council
Councillor Joy Whipps	JW	Exmouth Town Council
Sam Dorman (note taker)	SD	Exmouth Town Council

1. Welcome and apologies

IK welcomed everyone to the meeting and apologies were noted as above.

2. To approve the notes of the meeting held on 19th December 2023 and any matters arising therein

The notes of the previous meeting held on 19th December 2023 were proposed for approval by SG, seconded by MC, and agreed by all.

Item 7 – Repositioning of the hanging baskets to the Rugby Club

CJ to email the Rugby Club and the Highways department to ask if ETC can hang the hanging baskets outside on the grass.

Another possible location to put the hanging baskets could be in the Magnolia Centre near the Concorde flower bed.

Item 7 - CJ to contact DCC to state ETC's disappointment with Highways for not assisting with making safe their bus shelter.

CJ did email Mark Philips the transport coordinator who will speak with Highway's.

3. To receive an update on the graffiti within Exmouth

The graffiti raised in the last meeting has been cleaned. There were no further concerns with graffiti apart from a couple of minor issues that IK will email CJ about.

4. To receive an update on EDDC winter work

CJ has not received an update about the work the seasonal worker has completed. She had a meeting with Julia Woodbridge – Streetscenes’s Operation Manager on another matter and informed her that we will not be continuing with the EDDC contract. CJ needs to formally write to Julia to inform her that we will not be renewing the contract.

The meeting with Julia was positive and she explained that she is building the Streetscene team up.

ACTION: CJ will chase Andy Gordon-Raby for an update and will circulate to members.

5. To receive an update on the grass cutting contract for April 2024

CJ informed members that she has emailed the solicitors and asked them if they can help with drafting a contract. This will cost £2600 in total. The first draft of the contract will be sent to CJ to review which she will circulate to members to agree.

6. To discuss the quote for clearing traffic/pedestrian island in Exmouth

IK thanked CJ for sending the paperwork.

The quote of £8003.20 received was based on the list of traffic/pedestrian Islands as identified by ward members and that CJ had sent to the contractor. CJ read out the work that they will complete which is extensive and confirmed they will also take away all the rubbish.

IK asked if the list of islands that was compiled is up-to-date, and CJ said the list was compiled a couple of years ago and she will share the list with members to review it before going back to the contractor.

Members discussed the less busy roads needing traffic control and if all the islands need clearing. CJ explained traffic management is a requirement from DCC that any roads, irrespective of speed limits need traffic management.

As the traffic islands have not been cleaned for two years it was felt that although this quote is a lot of money it would be best to have them all cleaned and then review how the job went and not necessarily have the work completed annually.

SG proposed, seconded by MH and it was agreed that the working party recommends to the Town Council **to accept the quote as a one-off and review future work depending on the need.**

7. To receive an update on the Colony tri-party clear up project

The Colony tri-party clear up project will be going ahead as planned. DCC have completed their road inspection and there are no major issues. They will come along with the gully suckers and EDDC will come along with the road sweepers.

There are four zones, and each zone should take about a day to complete. Flyers were posted to all residents in the colonies by OD, Nick Lowthian a local resident and some volunteers and all residents were notified of the work, dates of road closures and encouraged to come out and help.

8. To discuss the landscaping proposals for the Gateway project

CJ had a brief meeting with DCC about creating pocket parks and asked how this would affect us. The wall and the railings where we hang the troughs will be taken away.

It was suggested a flowerbed could be created but CJ said this would take so much more work.

CJ will be having another meeting with Stuart Jarvis via Teams on 20th February 2024 and suggested as many members attend as possible so this can be discussed further.

9. To receive an update on general Town Maintenance work

The team have received the new weed ripper back and it now works perfectly well.

They have been doing maintenance work in the Tourist Information Service and Gorfin Hall.

The vans have been in for a service.

Road weed cleaning in various roads has been completed as well as some footpath work.

IK raised that the dog waste collection van has driven over the verges again. CJ added that she had emailed Streetscene to report this and sent photos of the damage caused. CJ received a reply from an EDDC officer who confirmed they had spoken to Suez and asked them not to drive on the verges.

CJ mentioned to members how the team were in the Magnolia Centre having a tidy up. The transit van was parked up and someone reversed into the driver's side door. CJ is now trying to sort this out through their insurance company.

10. Any other business

No other business.

11. To note the date of the next meeting

21st March 2024 – 10am

Meeting finished at 14:27