

EXMOUTH TOWN COUNCIL

Festival and Events Working Party

Notes of the virtual meeting held at 1400 on Thursday 13th June 2024 via zoom

Present

Cllr Joy Whipps (Chair)	JW	Exmouth Town Council
Cllr Olly Davey	OD	Exmouth Town Council
Cllr Nick Hookway	NH	Exmouth Town Council
Jess Magill	JM	Exmouth Town Council
Lisa Bowman	LB	Exmouth Town Council
Chetna Jones	CJ	Exmouth Town Council
Lisa Greenway	LG	Exmouth Town Council

Apologies:

Cllr Aurora Bailey	AB	Exmouth Town Council
Cllr Brian Bailey	BB	Exmouth Town Council
Cllr Steve Gazzard	SG	Exmouth Town Council

1. To elect a chair and a vice chair

OD proposed and NH seconded that JW be re-elected as chair, no further nominations were received.

Members were asked to vote, and JW was duly recommended as chair. Members all agreed that a vice chair was not required for this working party.

2. Welcome, introductions and apologies

JW welcomed attendees to the meeting and noted apologies.

3. To approve the notes from the meeting on the 2nd May 2024 & matters arising

JW asked members if they agreed the accuracy of the notes from the 2nd of May 2024 which were approved with no matters arising.

4. Update on future Gate to Plate festival dates

The event organiser, Eat Festivals, does not have the capacity to add any more 2024 events to their schedule, but the 2025 dates discussed in the previous meeting have been confirmed. The event on the 27th of April 2025 will be in partnership with EDDC and the second event will be on 25th of October 2025. Exmouth Town Council will have the lead role in this second event.

The event organiser will prepare the contractual paperwork for members consideration as they usually work on a 3-year contract with local councils. As the budget has already been agreed in the previous meeting this is just a formality to confirm the arrangements.

5. Summer Festival 2024 update

All the licences have been granted.

JM attended a SAG meeting where no major concerns were raised. JM was commended on the event management plan. During the SAG meeting JM mentioned the parade that starts at the Pavilion Gardens and EDDC advised that permission would need to be requested to use EDDC land both at Pavilion Gardens for the parade and Exmouth beach for the Four of Swords event. JM will apply for permission for both locations.

Promotion has started with the line up posters, banners will go up next week, estate agent boards are being prepared, along with promotions through the radio and social media channels. JW queried when the app would go live. JM advised that it should be ready in about 10 days once the artist running order is set in stone and the app is loaded with the line up.

LB mentioned that the first booking has been received for the silent disco and queried if any other events were ticketed via PayPal so payments could be monitored for account purposes. JM confirmed that there were no other ticketed events for the festival and informed members that a new feature has been added onto the ticketing site for voluntary donations.

CJ queried if any help would be needed for the parade route. JM advised that Tonic Creatives will run the parade event on the Friday opening night, and a few volunteers may be required. No road closures will be needed as road crossings between Pavilion Gardens and the Strand will be via pelican crossings.

NH attended the ACED Network meeting in Seaton where positive comments were made about the work that the Climate Officer and JM are making to bring the festival closer to a net zero target. NH volunteered to help during the festival and LB reminded members that the Climate Officer circulated a request for help on the green team who promote net zero. The festival has lots of sustainability initiatives that are being promoted and is encouraging people to travel to the festival in a low carbon way and bring water bottles. OD queried if this applies to the artists. JM has encouraged artists to use less vehicles and car share where possible. Artists will be asked to measure their travel carbon via the Equilibrium app so they can record their carbon and off set it.

With only 6 weeks to go until the festival and JM urged members to spread the word.

6. Any other business

No other business.

7. Date of next meeting 11th July 2024

Members discussed if this meeting would be required so close to the festival and with apologies already noted from JW and LB, it was decided that this would be reviewed nearer the time.

The meeting ended at 14:16