Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 5th February 2025

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 10th February 2025 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. Apologies for absence

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 13th January 2025 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Planning Committee:** minutes of meeting held on 6th January and 20th January 2025 (attached).
   - **Climate and Ecological Emergency Working Party:** notes of the meeting held on 14th January 2025 (attached).
   - **Community Organisation Liaison Panel:** notes of the meeting held on 27th January 2025 (attached).
   - **Festival and Events WP:** notes of the meeting held on 16th January 2025 (attached).
   - **Flooding and Water Quality Working Party:** notes of the meeting held on 14th January 2025 (attached) **and receive a verbal update of a meeting with the Environment Agency and ESCAPE and agree to delegate authority to the Deputy Clerk to write to South West Water to raise concerns regarding the recent update to phase two work at Maer Road and the proposed use of the second outfall pipe.**

- **Town Maintenance Overview Working Party:** notes of the meeting held on 16th January 2025 (attached).

- **Reports from members who represent the Council on Outside Bodies**
  i. **Exmouth and District Community Transport:** Councillor Tim Dumper to provide a verbal update.
  ii. **Exmouth District Allotment Association:** Councillor Olly Davey to provide a verbal update.
  iii. **DALC:** Councillor Steve Gazzard to provide a verbal update.
  iv. **Fairtrade Steering Group:** Councillor Tim Dumper to provide a verbal update.
  v. **Twinning Association:** Councillor Tim Dumper to provide a verbal update.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **To respond to East Devon District Council's Draft Housing Strategy Consultation.**

8. **To note that the Annual Council Meeting will be held on the 10th of March 2025.**

PART B

9. **To receive the notes of the Town Council Premises and Assets Working Party and ratify the recommendations therein.**

10. **To receive an update from the HR Group regarding recent suggestions of potential additional staffing resource needs.**

Date of next meeting: 7th April 2025