EXMOUTH TOWN COUNCIL

Finance Committee

Meeting at Exmouth Town Hall at 6pm on Thursday 19th February 2025

Present:

Councillors	A Sadiq (Chairman)	O Davey
	C Nicholas	M Williamson
	P Stott	S Gazzard
	A Toye	

Officers:

Lisa Bowman, Town Clerk.
Sharise Hay, Finance Officer.

F24/31. Apologies:

Councillors A Woodward, M Hall and D Poor.

F24/32. Public Forum

Please see attached Appendix.

F24/33. Finance Committee meeting minutes

It was proposed by Cllr S Gazzard, seconded by Cllr P Stott, and unanimously agreed that the minutes from the previous meeting on Thursday, 14th November 2024 should be approved.

F24/34. Matters arising from previous minutes.

N/A

F24/35. Declarations of pecuniary interests and dispensations

Item	Councillor	Pecuniary	Personal	Reason
F24/39	M Williamson		X	Family member attends Exmouth Youth Theatre
F24/40	S Gazzard		X	Council representative for Exmouth in Bloom
F24/40	O Davey		X	Exmouth Beach Rescue & Open Door
F24/40	A Toye		X	Council representative for East Devon Citizens Advice Bureau

F24/40	C Nicholas		X	Interest in Exmouth & District Community Transport Group

F24/36. To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.

There were no matters which necessitated the exclusion of the press and public.

F24/37. Report from the Responsible Financial Officer

1 – 2024/25 Budgetary Control

Year to date costs have exceeded revenue budget for the following cost centre codes:
102-4062 Elections – Total of £11,087
110-4117 Flower Towers-Prov/M'tce/Water – Total of £1,496
112-4012 Winter Festival – Total of £513.00
144 – 4161 Security/First Aid
4168 Licences & Insurance – Total of £1720.66
201-4021 Telephone/Postage/Internet – Total of £377.00
201-4024 Subscriptions (Incl. DAPC) – Total £837.00
201-4051 Computer Equipment - Total £2,255
201-4061 Professional Fees – Total £3,003*
205 – 4128 SLA's – Total of £2732.00
205-4133 Grants – Total of £354.00
*For cost code 201-4061 the increase is due to fees for the sale of the US shares and for Gorfin Hall Licence to Occupy fees.
The balances of the charitable trust funds and project funds held on behalf of others were also noted.

F24/38. To receive and approve the Statement of Income and Expenditure against budget and the payment lists / reconciliation of accounts against bank statements.

The RFO presented the statement of income and expenditure to Members, together with the payment lists for the previous three months and it was noted that a total of £40,098.03 was expended in November 2024 (these payments included Winter Festvial downpayments but excluded Payroll Charges) A total of £172,413.53 was expended in December 2024 (these payments included Winter Festival payments for performance fees, By-Election charges Payroll charges for October & November, and Gorfin Hall Improvements costs)

F24/39. Grant Applications

Members reviewed and discussed applications from the following organisations:

		Amount awarded
Exmouth Youth Theatre*	**Core Activities**	***£1,500.00***
Hospiscare	**Support the community nursing team**	***£1500.00***

Exmouth Youth Theatre
Proposed: Cllr M Williamson Seconded: Cllr P Stott
Hospiscare
Proposed: Cllr P Stott Seconded: Cllr F Caygill

F24/40. Service Level Agreements

		Amount Awarded
East Devon CAB	**Core Activities**	**£6,000**
Exmouth Beach Rescue	**Core Activities (Upgrade First Aid equipment)**	**£730.00**
Exmouth & District Community Transport Group	**Core Activities**	**£5,908.98**
Exmouth Football Club	**Air Ambulance landing gear**	**Deferred awaiting clarifying documentation**
Exmouth Gateway Club	**Core Activities**	**£3,000**
Exmouth In Bloom	**Core Activities**	**£6,000**
Exmouth Museum	**Core Activities**	**£2,000**
Exmouth Town Concert Band	**Core Activities (Rehearsal space)**	**£1,500**
Exmouth Youth Theatre	**Core Activities**	**£2,000**
NCI Exmouth	**Core Activities**	**£1,000**
Open Door	**Community Hub**	**£7,000**

F24/41. To discuss the allocation of investments for the William Adams Westwood trust, as per the meeting held with Westcotts 12/02/2025.

F24/42. To ratify the contribution to Exmouth Fairtrade Group for the Fairtrade schools conference.

F24/43. Date of next meeting: Thursday, 15th May 2025

The meeting concluded at 7.41 pm.

Signed.....

Date..... (Chairman)