Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 23rd July 2025

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 28th July 2025 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 16th June 2025 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda, as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Deputy Town Clerk report:** To receive a report from the Deputy Town Clerk (attached).
   - **Planning Committee:** minutes of the meetings held on 9th June and 23rd June 2025 (attached).
   - **Climate and Ecological Emergency Working Party:** notes of the meeting held on 1st July 2025 (attached).
   - **Festival and Events WP:** notes of the meeting held on 19th June 2025 (attached).
   - **Town Maintenance Overview Working Party:** notes of the meeting held on 12th June (attached) and 17th July 2025 (verbal update).
   - **Town Premises and Assets Working Party:** notes of the meeting held on 14th July 2025 (attached).
   - **Tree Forum:** notes of the meeting held on 24th June 2025 (attached).

- **Waterfront Working Party:** notes of the meeting held on 17th June 2025 (attached).

- **Reports from members who represent the Council on Outside Bodies**
  i. **Bus Users and Stakeholders Forum:** Councillor Tim Dumper (notes attached).
  ii. **Devon Wildlife Trust:** Councillor Louise Venables to provide a verbal update.
  iii. **Exmouth District Allotments Association:** Councillor Olly Davey to provide a verbal update.
  iv. **Exmouth and District Community Transport:** Councillor Tim Dumper to provide a verbal update.
  v. **Exmouth District Allotment Association:** Councillor Olly Davey to provide a verbal update.
  vi. **Exmouth in Bloom:** Councillor Steve Gazzard to provide a verbal update.
  vii. **Fairtrade Steering Group:** Councillor Tim Dumper to provide a verbal update.
  viii. **OPCC Councillor Advocate Scheme:** Councillor Aurora Bailey to provide a verbal update.
  ix. **Otter to Exe Clerks and Chair meeting:** Councillor Tim Dumper to provide a verbal update.
  x. **Twinning Association:** Councillor Tim Dumper to provide a verbal update.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **Cllr Joe Whibley to formally present a cheque to representatives of the Esteem Team, the chosen Mayor's Charity for the past civic year, in recognition of funds raised during his term of office.**

8. **To receive applications for the office of Town Councillor and to consider co-opting a candidate to fill a vacant seat in the Halsdon ward** (attached).

9. **Appointment of representative to EDDC Placemaking in Exmouth Town and Seafront Group.**

10. **To ratify the appointment of Councillor Alex Sadiq to the Festival and Events Working Party.**

11. **To agree the terms of reference for a Community Engagement Task and Finish Forum (TAFF) and agree member appointments.** (attached).

12. **To convene an Appeals Panel to review formal complaints submitted to the Council. The Appeals Panel shall consist of three members of the Council who have not served on either the Town Maintenance Overview Working Party or the Festival and Events Working Party during the current or prior civic year. The Panel will be tasked with reviewing the complaints, the Council's response, and any relevant documentation, and will issue a written determination.**

13. **To approve signature of the renewal lease for the Tourist Information premises at 45 A The Strand, Exmouth for a term of 5 years @ £5,660 per annum exclusive.**

Date of next meeting: 11th August 2025.