Exmouth Town Council
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EXMOUTH TOWN COUNCIL

This meeting is open to the Public and Press

Wednesday 3rd September 2025

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 8th September 2025 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 28th July 2025 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda, as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Planning Committee:** minutes of the meetings held on 14th July, 4th August and 18th August 2025 (attached).
   - **Finance Committee:** minutes of the meetings held on 11th August 2025 (attached).
   - **Climate and Ecological Emergency Working Party:** notes of the meeting held on 12th August 2025 (attached).
   - **Flooding and Water Quality Meeting:** notes of the meeting held on 5th August 2025 (attached) **and to note the recommendation that the Town Council ratifies the incumbent Chairman of the Flooding and Water Quality Working Party (currently Councillor Graham Deasy) as the Town Council representative when participating in the development of phase two of SWW Drainage and Wastewater Management Plan.**
   - **S106 & CIL Working Party:** notes of the meeting held on 12th August 2025 (attached) **and to note the recommendations to Full Council that**
     1) **the Town Council contributes £2000 from its accrued CIL funds to pay for a barrier/ gate to be installed at the junction of the cycle path with the John Hudson Way in Bidmead Close and that**
     2) **the Town Council contributes up to £10,000* from its accrued CIL funds to pay for a scoping/ feasibility study for a new 3G pitch in Exmouth.**
   - **Town Maintenance Overview Working Party:** notes of the meeting held on 17th July and 14th August 2025 (attached).

- **Town Premises and Assets Working Party:** notes of the meeting held on 21st August 2025 (attached).

- **Reports from members who represent the Council on Outside Bodies**
  i. **Exmouth District Allotments Association:** Councillor Olly Davey to provide a verbal update.
  ii. **Exmouth and District Community Transport:** Councillor Tim Dumper to provide a verbal update.
  iii. **Exmouth in Bloom:** Councillor Steve Gazzard to provide a verbal update.
  iv. **Fairtrade Steering Group:** Councillor Tim Dumper to provide a verbal update.
  v. **OPCC Councillor Advocate Scheme:** Councillor Aurora Bailey to provide a verbal update.
  vi. **Twinning Association:** Councillor Tim Dumper to provide a verbal update.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **To note that the Exmouth Town Council Chairman's Civic Service will take place on Saturday 25 October 2025 at 11:00 at Holy Trinity Church. As part of the service, commemorative badges will be presented to past Mayors and Councillors.**

8. **To consider the Parish Remuneration Panel's recommendations and determine whether Exmouth Town Council will adopt the Parish Scheme of Allowances with effect from 1st October, 2025.**

   For the 2025/2026 financial year, the Parish Remuneration Panel recommends adoption of a tiered system of parish allowances, based on population size, with allowances set as a percentage of East Devon District Council Members' Basic Allowance.
   Exmouth has a population of over 5,000, this places the Town Council in Tier 1 of the scheme:

   - Chairman's Allowance: £539.15 per annum (an increase of £103.15 on 2024/25)
   - Member Basic Allowance: £377.40 per annum (an increase of £72.20 on 024/25)

9. **To consider and agree a dispensation for Non-Attendance Due to Ill Health for Councillor Cherry Nicholas**

   In accordance with Section 85(1) of the Local Government Act 1972, Exmouth Town Council grants a dispensation to Councillor Cherry Nicholas, who is currently unable to attend council meetings due to ill health.

   This dispensation acknowledges the exceptional circumstances and ensures that Councillor Nicholas will not be disqualified for failing to attend meetings during a six-month period. The dispensation will remain in effect until March 31st 2026, at which point the situation will be reviewed.

10. **To formally confirm the appointment of Councillor Nicky Nicholls to the following working parties and task & finish groups:**

    - Climate and Ecological Emergency Working Party
    - Community Engagement Task and Finish Group (in lieu of Cllr Dan Wilson)
    - Local Council Awards Scheme Working Party
    - Section 106 and CIL Working Party
    - Town Council Premises and Assets Working Party
    - Festival and Events Working Party
    - Public Rights of Way Working Party

11. **To ratify the appointment of a substitute member to the Planning Committee (Brixington Ward) for the duration of Councillor Cherry Nicholas's leave of absence, and to receive nominations and confirm the long-term appointment of a member to the Planning Committee (Halsdon Ward).**

12. **To receive nominations for additional members to join the Public Rights of Way Working Party.**

13. **To appoint a Councillor representative to the Citizens Advice Bureau.**

Part B.

14. **To receive and discuss a potential Littleham Valley project (reports attached).**

15. **To discuss a mitigation proposal for the Littleham Valley.**

Date of next meeting: 20th October 2025.