Exmouth Town Council
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EXMOUTH TOWN COUNCIL

This meeting is open to the Public and Press

Wednesday 12th November 2025

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 17th November 2025 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 20th October 2025 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda, as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Planning Committee:** minutes of the meetings held on 13th October and 27th October 2025 (attached).
   - **Climate and Ecological Emergency Working Party:** notes of the meeting held on 4th November 2025 (verbal update).
   - **Community Engagement Task and Finish Forum:** notes of the meetings held on 30th September and 28th October 2025 (attached).
   - **Flooding and Water Quality Working Party:** notes of the meeting held on 21st October 2025 (attached).
   - **Festival and events Working Party:** notes of the meeting held on 23rd October 2025 (attached).
   - **Tree Forum:** notes of the meeting held on 22nd October 2025 (attached).
   - **Town Maintenance Overview Working Party:** notes of the meetings held on 11th September and 16th October (attached).

   - **Reports from members who represent the Council on Outside Bodies**
     i. **Citizens Advice Bureau:** Councillor David Poor to provide a verbal update.
     ii. **Devon Bus Forum:** Councillor Tim Dumper to provide a verbal update.
     iii. **Exmouth District Allotments Association:** Councillor Olly Davey to provide a verbal update.

iv. **Exmouth and District Community Transport:** Councillor Tim Dumper to provide a verbal update.
v. **Exmouth in Bloom:** Councillor Steve Gazzard to provide a verbal update.
vi. **Exe Estuary Management Partnership:** Councillor Graham Deasy to provide a verbal update (notes attached).
vii. **Fairtrade Steering Group:** Councillor Tim Dumper to provide a verbal update.
viii. **OPCC Councillor Advocate Scheme:** Councillor Aurora Bailey to provide a verbal update.
ix. **Exmouth Sea Cadets** Councillor Fred Caygill to provide a verbal update.
x. **Twinning Association:** Councillor Tim Dumper to provide a verbal update
xi. **Water Users' Group** Councillor Fred Caygill to provide a verbal update.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **To receive a briefing from Grahame Forshaw, Harbour Master at Exeter City Council, on the need for a Harbour Revision Order and its implications for Exmouth. Members are asked to note that the Harbour Revision Order is currently out for consultation and to consider whether the Town Council wishes to submit a corporate response.**

8. **Members are asked to note that the next meeting will be held on Monday, 15th December, and will be followed by end-of-year refreshments.**
A collection for the Exmouth Food Bank will also take place at this meeting. Donations of the following items would be greatly appreciated:

- **Baby toiletries (e.g. bubble bath, shampoo, toothpaste)**
- **Tinned soup**
- **Tinned tomatoes**
- **Tinned baked beans and spaghetti**
- **Tinned meat meals (e.g. stews, meatballs, curry)**
- **Tinned cold meats (e.g. ham, chicken, corned beef)**
- **Tinned tuna**
- **Tinned fruit, rice pudding, or custard**

Date of next meeting: 15th December 2025.