EXMOUTH TOWN COUNCIL
Town Maintenance Overview Working Party

Notes of the meeting held on Thursday 13th November 2025 at 10am via Zoom.

Present

Councillor Ian Kirvan	IK	Exmouth Town Council (Chair)
Councillor Maddy Chapman	MC	Exmouth Town Council
Councillor Dianne Conduit	DC	Exmouth Town Council
Councillor Olly Davey	OD	Exmouth Town Council
Councillor Graham Deasy (ex officio)	GD	Exmouth Town Council
Chetna Jones	CJ	Exmouth Town Council
Sam Dorman (note taker)	SD	Exmouth Town Council

Apologies

Councillor Steve Gazzard	SG	Exmouth Town Council
Councillor David Poor	DP	Exmouth Town Council

1. **Welcome and apologies**

IK welcomed members to the meeting. Apologies were noted as above.

2. **To approve the notes of the meeting held on 11th September 2025 and any matters arising therein**

The notes of the previous meeting held on 16th October 2025 were proposed for approval by DC, seconded by OD, and agreed by all.

Matters arising:

Item 2 ACTION – IK to email all Town Councillors to gauge interest in participating in clean – up activities.
IK apologised for the delay and confirmed he will send an email to Town Councillors.

Bus Shelter list – IK has not received the list. SD confirmed that the list had been sent out. SD to send IK a PDF version.

Update on the proposal from Exmouth Rotary for seating in the Magnolia Centre in recognition of their 100th anniversary - The update on the centenary bench project showed little progress. Exmouth Rotary provided a basic design, and it's still unclear who will install the seating, what suppliers are involved, or how it will be maintained. The proposed seating uses recycled plastic planks. CJ still needs to explore options for the central feature and gather prices.

GD thanked the town maintenance team for their successful weed clearing on Douglas Avenue. It's made a huge difference, and residents have already commented on how much better the area looks.

ACTION(s):

- CJ to follow up with Exmouth Rotary on seating design and installation timeline for Magnolia Centre. CJ to look at options for the central feature and gather prices.
- SD send bus shelter list to IK in PDF version.
- IK to send email to councillors for organising a town centre cleanup group.

3. **To receive an update on the graffiti within Exmouth**

Members discussed the graffiti on the public toilets at the Maer, noting that while the toilets themselves have been cleaned, the footpath leading down to the Maer has not. DC also reported that the doors of the public toilets in Manor Gardens have graffiti.

4. **To receive an update on grass cutting.**

CJ has not yet been able to review the grass-cutting areas. Members discussed the next planned cut and agreed that conditions are currently too wet to proceed. However, it was agreed that CJ should email to request one final cut before March, if weather conditions allow, leaving the decision at Idverde's discretion.

ACTION(s):

- CJ to send email to Idverde regarding grass cutting.

5. **To receive an update on general Town Maintenance work**

The team have replaced the flower tower displays with winter plants, and they are now looking fresh again. The beds have also been tidied.

The team have been carrying out road-weed clearing in the Littleham area, particularly around Cranford and the Deaf Academy. Alongside using the Hako, they also used the manual weed ripper. The road sweeper has been operating around Ashleigh Road, Hamilton Lane, and the surrounding streets, though the team have struggled to complete some areas due to parked cars.

CJ asked members whether additional roads—side roads off Exeter Road and Rolle Street and the Colonies—should be added to the schedule. Following a discussion, it was agreed that the preference was for the team to clear the heavily overgrown area at the top of Bradham Lane, as well as the section of Dinan Way near Cheshire Road, before returning to the second cycle of the zoned areas.

Members discussed the performance and maintenance of the brushes used for road sweeping and weed removal. CJ explained that while the weed-ripping brushes had been replaced three times during the first cycle, improved performance is expected in future cycles because wear should be reduced. The sweeping brushes, which had

lasted a full cycle, were only recently replaced. IK asked about the total mileage of the road sweeper, and CJ said she would email the details to IK.

CJ also noted that insurance costs for the Hako may need to be moved into a separate budget line due to the significant impact on the overall budget.

ACTION(s):

- CJ to check mileage on the Hako and report back to IK.

6. Any other business

Members discussed upcoming Christmas plans, with CJ noting that the tree is scheduled for delivery on 25th November and the Winter Festival will be held on 29th November. CJ will also be sending an email requesting volunteers to assist with marshalling for the parade.

ACTION(s):

- CJ to send email asking for help with marshalling at the Lantern Parade on 29th November.

7. Date of next meeting

The next meeting will take place on Thursday 4th December 2025 at 10:00am via Zoom.