Exmouth Town Council
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EXMOUTH TOWN COUNCIL

This meeting is open to the Public and Press

Wednesday 10th December 2025

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 15th December 2025 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

- Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
- Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
- The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 17th November 2025 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda, as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Planning Committee:** minutes of the meetings held on 10th November and 24th November 2025 (attached).
   - **Finance Committee:** minutes of the meeting held on 20th November 2025 (attached).
   - **Climate and Ecological Emergency Working Party:** notes of the meeting held on 4th November 2025 (attached).
   - **Community Engagement Task and Finish Forum:** notes of the meeting held on 25th November 2025 (attached).
   - **Exmouth Transport Partnership:** notes of the meeting held on 9th December 2025 (verbal update).
   - **Festival and events Working Party:** notes of the meeting held on 20th November 2025 (attached).
   - **Town Maintenance Overview Working Party:** notes of the meetings held on 13th November 2025 and 4th December 2025 (attached).

   Reports from members who represent the Council on Outside Bodies.

   (Members to provide an update on their respective outside bodies, where applicable).

   i. **Devon Bus Enhanced Partnership:** Councillor Tim Dumper.
   ii. **Exmouth District Allotments Association:** Councillor Olly Davey.

iii. **East Devon Arts and Culture Forum:** Councillor Steve Gazzard.
iv. **Citizens Advice Bureau:** Councillor David Poor.
v. **Exe Estuary Management Partnership:** Councillor Graham Deasy.
vi. **Exmouth Beach Management Plan Steering Group:** Councillor Pauline.
vii. **Exmouth and District Community Transport:** Councillor Tim Dumper.
viii. **Exmouth in Bloom:** Councillor Steve Gazzard.
ix. **Exmouth Water Users Group:** Councillor Fred Caygill.
x. **Placemaking in Exmouth Town and Seafront Group:** Councillor Graham Deasy and Councillor Dianne Conduit.
xi. **OPCC Councillor Advocate Scheme:** Councillor Aurora Bailey.
xii. **Fairtrade Steering Group:** Councillor Tim Dumper.
xiii. **Exmouth Sea Cadets:** Councillor Fred Caygill.
xiv. **Twinning Association:** Councillor Tim Dumper.
xv. **Devon Wildlife Trust:** Councillor Louise Venables.
xvi. **WEB Community Health and Wellbeing Board:** Councillor Dianne Conduit.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **To present Past Councillor and Past Mayor badges to former members of Exmouth Town Council in recognition of their service to the town.**

8. **To agree the 2026 meeting calendar dates.** (attached).

9. **To note the outcome of the internal audit conducted by Thomas Westcott** (attached).

10. **To note that the meeting scheduled for 9th March 2026 is the Annual Town Meeting.**

PART B

11. **To ratify the appointment of Victoria Talbot to the position of Finance Officer Maternity Cover for a period of 12 months.**

Date of next meeting: 12th January 2026.