EXMOUTH TOWN COUNCIL

Minutes of the Full Council Meeting held in the Council Chamber, Exmouth Town Hall, St. Andrews Road, Exmouth on Monday 15th December , 2025 at 6.30pm.

Present: **Councillors**

G Deasy (Chair)
A Bailey
B Bailey
M Chapman
D Conduit
O Davey
T Dumper
S Gazzard
M Hall
N Hookway (arrived 7.10)
I Kirvan
N Nicholls
P Stott
L Venables
M Williamson
D Wilson

Officers:
Lisa Bowman, Town Clerk.

Apologies: Apologies were noted from Councillors Fred Caygill, Andrew Colman, Suzanne Issacs, Cherry Nicholas, David Poor, Mike Rosser, Alex Sadiq, Joe Whibley and Andrew Woodward.

Public Forum: There were no questions from members of the public.

C25/105. Council meeting minutes
Councillor Brian Bailey proposed, Councillor Mark Williamson seconded, and it was agreed by all that the minutes of the previous meeting be accepted as a true record.

C25/106. Matters arising from previous minutes.
There were no matters arising.

C25/107. Declarations of pecuniary interests and dispensations.

C25/108. Exclusion of the Press and public.
There were no items requiring the exclusion of the press and public.

C25/109. Reports and minutes from Committees, Working Parties, other local bodies, the Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate (Standing Order 6.2)

Councillor Tim Dumper proposed, Councillor Dianne Conduit seconded, and it was agreed that the minutes of the meetings of the Planning Committee held on 10th November, and 24th November 2025 be accepted as a true record.

Councillor Steve Gazzard proposed, Councillor Pauline Stott seconded, and it was agreed that the minutes of the meeting held on 20th November 2025 be accepted as a true record.

The following were also received and noted:

Notes of the Climate and Ecological Emergency working party held on 4th November 2025.

Notes of the Community Engagement Task and Finish Forum held on 25th November 2025.

Verbal update of the Exmouth Transport Partnership held on 9th December 2025.

Notes of the Festival and Events working party held on 20th November 2025.

Notes of the Town Maintenance Overview working party held on 13th November and 4th December 2025.

Reports from members who represent the Council on Outside Bodies

Verbal updates were noted, where available, in respect of the following:

- **Devon Bus Enhanced Partnership:**
- **Exmouth District Allotments Association:**
- **East Devon Arts and Culture Forum:**
- **Citizens Advice Bureau:**
- **Exe Estuary Management Partnership:**
- **Exmouth and District Community Transport:**
- **Exmouth in Bloom**
- **Exmouth Water Users Group:**
- **Placemaking in Exmouth Town and Seafront Group:**
- **OPCC Councillor Advocate Scheme:**
- **Fairtrade Steering Group:**

- **Exmouth Sea Cadets:**
- **Twinning Association:**
- **Devon Wildlife Trust:**
- **WEB Community Health and Wellbeing Board:**

District Councillors' Reports: Councillor Dumper confirmed that East Devon District Council had ratified its submission in respect of the proposed Local government Reorganisation.

County Councillors' Reports: There were no County Councillors present

C25/110. To present Past Councillor and Past Mayor badges to former members of Exmouth Town Council in recognition of their service to the town. Badges were presented to Joy and Alan Whipps in appreciation of their contribution as Councillors and to Steve Gazzard and Olly Davey in respect of their tenures as Mayor.

C25/111. To agree the 2026 meeting calendar dates. Councillor Graham Deasy proposed, Councillor Dianne Conduit seconded and it was agreed by all to adopt the proposed calendar of meetings.

C25/112. To note the outcome of the internal audit conducted by Thomas Westcott. Councillor Brian Bailey proposed, Councillor Maddy Chapman seconded and it was agreed by all to formally note and accept the report from the Council's internal auditor.

C25/113. To note that the meeting scheduled for 9th March 2026 is the Annual Town Meeting. It was noted that the meeting scheduled for March 2026 is the Annual Town Meeting.

PART B

C25/114. To ratify the appointment of Victoria Talbot to the position of the Finance Officer Maternity Cover for a period of 12 months. Councillor Steve Gazzard proposed, Councillor Maddy Chapman seconded and it was agreed by all to ratify the appointment of Victoria Talbot to the post of Finance Officer on a fixed term contract for twelve months to cover maternity leave of the current post holder.

The meeting concluded at 6.55pm.

Signed ……. (Chair)

Date ……..