EXMOUTH TOWN COUNCIL
Town Maintenance Overview Working Party

Notes of the meeting held on Thursday 8th January 2026 at 10am via Zoom.

Present

Councillor Ian Kirvan	IK	Exmouth Town Council (Chair)
Councillor Maddy Chapman	MC	Exmouth Town Council
Councillor Dianne Conduit	DC	Exmouth Town Council
Councillor Olly Davey	OD	Exmouth Town Council
Chetna Jones	CJ	Exmouth Town Council
Sam Dorman (note taker)	SD	Exmouth Town Council

Apologies

Councillor Steve Gazzard	SG	Exmouth Town Council
Councillor David Poor	DP	Exmouth Town Council

1. **Welcome and apologies**

IK welcomed members to the meeting. Apologies were noted as above.

2. **To approve the notes of the meeting held on 4th December 2025 and any matters arising therein**

The notes of the previous meeting held on 4th December 2025 were proposed for approval by MC, seconded by DC, and agreed by all.

Matters arising:

Item 2

IK to email Councillor Jeff Trail regarding drainage issues in the Parade, Exmouth – IK's email to Councillor Jeff Trail still pending due to the Christmas period. IK has inspected the areas and will send Councillor Jeff Trail an email.

IK to email all Town Councillors to gauge interest in participating in clean – up activities – Members agreed to put the clean up on hold and revisit the idea in March when the weather is better. Concerns were raised about ongoing litter and waste issues around the town, including overflowing commercial waste bins, poorly maintained and dirty litter bins, and bins being left out for extended periods, obstructing pavements and creating additional mess. Members noted that the overflowing commercial waste poses a health hazard. DC will take photographs of the affected areas and forward them to CJ or reception so that an email can be sent to Environmental Health requesting intervention.

IK to email EDDC to report the flooding issue on the Strand near the War Memorial – Members discussed the flooding and sinking ground near the War Memorial and it was noted that despite drains appearing clear, the area that previously flooded is visibly sinking again, with several points showing movement. It was reported that the area around the Strand near the cinema and bus stop, is cracking and breaking up despite being resurfaced only a few years ago. It was agreed that IK will email Councillor Jeff Trail to arrange a site visit to inspect the area.

Item 5

Flooding issues in the compound – CJ reported water damage within the Town Maintenance team's compound at Phear Park. CJ has taken photographs and is awaiting further information to identify the source of the blockage and obtain a quote. No suitable alternative locations for new sites have been identified.

ACTION(s):

- **IK to email Councillor Jeff Trail to arrange a meeting and site walk around the Strand area and also regarding the drainage issues in the Parade.**
- **DC to take photographs of the overflowing commercial waste bins and email to CJ or reception for reporting to the Environmental Health.**

3. **To receive an update on the graffiti within Exmouth**

There were no reports of new graffiti.

4. **To receive an update on grass cutting.**

Grass cutting has been delayed due to wet weather. Idverde may attempt one more cut before March depending on weather conditions. Members agreed that a meeting with Idverde is needed in early March to review the changes of several verges along Dinan Way. This is to clarify what areas now require different maintenance and ensure the new season's cutting plan is realistic. CJ will email Idverde to arrange the meeting.

ACTION: CJ to email Idverde to arrange a site meeting.

5. **To receive an update on general Town Maintenance work**

The Town Maintenance team have been concentrating on clearing road weeds, beginning in Zone One, covering the roads off the lower end of Hulham Road towards Elmfield Crescent, Rivermead, and the surrounding areas. They are now progressing towards Dinan Way. Members noted that maintaining a regular schedule

with the weed-ripping machine has significantly sped up the work and improved the appearance of the area. CJ added that the team are getting through the brushes quickly, though she hopes the rounds will continue to become more efficient.

CJ has arranged for the EDDC Tree Team to remove the Christmas tree on the Strand on Tuesday 13 January, as Streetscene staff are no longer permitted to use chainsaws.

Members discussed the budget briefing taking place this evening. CJ provided background information and will share figures with IK regarding the current year's budget position.

IK reported incidents of fly-tipping along Dinan Way, which OD agreed to report to EDDC. He also highlighted weed growth at the Claremont Grove/Salterton Road junction. In addition, the vegetation in the centre of the Chapel Hill roundabout now requires cutting back, as it has become a visibility concern.

6. Any other business

No other business.

7. Date of next meeting

The next meeting will take place on Thursday 5th February 2026 at 10:00am via Zoom.