Exmouth Town Council
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EXMOUTH TOWN COUNCIL
This meeting is open to the Public and Press

Wednesday 4th February 2026

To: All Members of Exmouth Town Council

Dear Councillors,

A Meeting of Exmouth Town Council, to which you are summoned, will be held in the Town Hall, First Floor, Exmouth, EX8 1AW on Monday 9th February 2026 at 6:30pm to consider the matters detailed on the agenda below.

Members of the press and public are welcome to observe the meeting and should register in advance by emailing townclerk@exmouth.gov.uk

By registering as an observer, members of the public will not automatically be permitted to speak; anybody wishing to address Members during the public speaking session will need to register separately with the Town Clerk.

Yours faithfully

Lisa Bowman
TOWN CLERK

AGENDA

1. **Apologies for absence**

The meeting will adjourn for the Public Forum.

Public Forum:

• Public speaking is limited to a maximum of 3 minutes per person and to a total of 15 minutes.
• Questions should be submitted one clear working day before the meeting to enable them to be answered more fully and precisely.
• The Chairman will usually invite speakers in the order in which requests to speak were lodged. Only if time allows will further speaking from the floor be accepted.

• Where several speakers wish to make similar points, the chairman has the right to request one spokesperson.
• As the formal meeting stands adjourned for the Forum, questions or statements from the public are not recorded in the meeting minutes but in an appendix attached to those minutes. This will not be a verbatim report of the Forum, but will record the name of the speaker, brief synopsis of the topic or question and outline of any immediate response or copy of a written reply.

The meeting will reconvene.

2. **Council Meeting Minutes:**
   To confirm and sign as a correct record the minutes of the meeting of the Town Council held on 12th January 2026 (attached).

3. **Matters arising from the Council Meeting minutes (for information only).**

4. **Declarations of Pecuniary Interest and Dispensations:**
   Members to declare any interests they may have on the agenda and agree any dispensations to stay.

5. **To resolve that the press and public be excluded from the meeting during the consideration of item(s) in Part II of the agenda as it involves the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Local Government Act 1972.**

6. **To receive and consider reports and minutes of Committees, Working Parties, other local bodies and Town Clerk/Deputy Town Clerk, District and County Councillors as appropriate:**

   - **Planning Committee:** minutes of meeting held on 5th January and 19th January 2026 (attached).
   - **Climate and Ecological Emergency Working Party:** a verbal update from the meeting held on 3rd February 2026.
   - **Festival and Events Working Party:** notes of the meeting held on 22nd January 2026 (attached).
   - **Flooding and Water Quality Working Party:** notes of the meeting held on 27th January 2026 (attached).
   - **S106 & CIL Working Party:** notes of the meeting held on 20th January 2026 (attached) **and to approve the recommendation that Full Council approve the establishment of a Community Sports Initiatives Grant Scheme, funded from the Council's CIL reserves, to support local sports clubs and organisations with eligible feasibility and planning-related project development costs, and to allocate an initial £100,000 to fund the scheme,**

subject to an approved grant policy/criteria and application process being developed.

- **Town Maintenance Overview Working Party:** notes of the meeting held on 8th January and verbal update held on 5th February 2026.
- **Waterfront Working Party:** notes of the meeting held on 13th January 2026 (attached).

- **Reports from members who represent the Council on Outside Bodies.**

(Members to provide an update on their respective outside bodies, where applicable).

i. **Devon Bus Enhanced Partnership:** Councillor Tim Dumper.
ii. **Exmouth District Allotments Association:** Councillor Olly Davey.
iii. **East Devon Arts and Culture Forum:** Councillor Steve Gazzard.
iv. **Citizens Advice Bureau:** Councillor David Poor.
v. **Exe Estuary Management Partnership:** Councillor Graham Deasy.
vi. **Exmouth Beach Management Plan Steering Group:** Councillor Pauline.
vii. **Exmouth and District Community Transport:** Councillor Tim Dumper.
viii. **Exmouth in Bloom:** Councillor Steve Gazzard.
ix. **Exmouth Water Users Group:** Councillor Fred Caygill.
x. **Placemaking in Exmouth Town and Seafront Group:** Councillor Graham Deasy and Councillor Dianne Conduit.
xi. **OPCC Councillor Advocate Scheme:** Councillor Aurora Bailey.
xii. **Fairtrade Steering Group:** Councillor Tim Dumper.
xiii. **Exmouth Sea Cadets:** Councillor Fred Caygill.
xiv. **Twinning Association:** Councillor Tim Dumper.
xv. **Devon Wildlife Trust:** Councillor Louise Venables.
xvi. **WEB Community Health and Wellbeing Board:** Councillor Dianne Conduit.

- **District Councillors' Reports** (to be circulated separately).
- **County Councillors' Report** (to be circulated separately).

7. **To note that the Annual Town Meeting will be held on the 9th of March 2026.**

8. **To consider submitting a nomination to the Devon Association of Local Councils (DALC) for attendance at the Buckingham Palace Garden Party on Friday 8 May 2026. DALC has invited councils to put forward one nominee who meets the eligibility criteria, reflects the 2026 theme of diversity, and has demonstrated outstanding frontline, community, or voluntary service. The Council is asked to agree on a nominee and confirm that the individual has given consent for their personal data to be submitted.**

Deadline for submissions: 9am on Wednesday 11 February 2026.

PART B

9. **Exmouth Town Hall.**

10. **To ratify recommendations from the HR Group meeting held on 22nd January 2026 regarding staff recruitment needs.**

Date of next meeting: 20th April 2026