Exmouth Town Council
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NEIGHBOURHOOD PLAN IMPLEMENTATION GROUP

Purpose: The purpose of the Group is to ensure that the Policies and Community Actions contained within Exmouth Neighbourhood Plan (ENP) are being delivered by the Town Council, whilst recognising the responsibilities of existing committees and working parties. Implementation of the Plan will depend on the co-ordinated activities of a number of agencies. Moving forwards, the Group may be required to look at areas where the Plan may become outdated or consider any omissions in the Plan which should be addressed in any review of the documentation.

Partners: EDDC (Planning & Neighbourhood Planning teams)

Membership: Town Clerk, Deputy Town Clerk, Chairmen of following committees and working parties: Planning; Flooding and Water Quality, Exmouth Transport Partnership, Public Rights of Way, S106/ CIL, COLP; Chairman and Deputy Chairman of Neighbourhood Plan Steering Group.

Quorum: Three members

Power: Localism Act 2011

Delegated Authority: No

1. Terms

1.1. The Council's Standing Orders apply to all meetings of the Group.

1.2. The first order of business of the first meeting of the after its annual appointment will be to elect a Chairman.

1.3. The Chairman and Vice Chairman of the Council shall be Ex-officio, non-voting members of the Group.

1.4. The Town Clerk will call meetings of the Group on a quarterly basis.

1.5. Meetings shall not be open to the public.

1.6. Members of the Group will receive an agenda and supporting papers in accordance with the Council's Standing Orders.

1.7. Meeting notes will be published in accordance with the Council's Standing Orders.

1.8. Members of the Group must be familiar with Exmouth's Town Council's current Climate Plan. The Climate Plan should be referenced as part of any decision-making process.

2. Responsibilities

2.1. To monitor the application of the Neighbourhood Plan Policies by Exmouth Town Council and the Planning Authority in relation to planning applications.

2.2. To monitor progress on the delivery of the Neighbourhood Plan community action points by each of the Council's committees, working parties and forums, making recommendations to the Council in respect of the timely delivery of the Plan as appropriate.

2.3. To recommend any additions, amendments or updates to policies or community actions for consideration in any future review of the Neighbourhood Plan to the Town Council as the qualifying body.

2.4. To monitor the overall effectiveness of the Plan in the previous 12 months and the likely implications and impact of the Plan for the forthcoming year.

2.5. To assist in the production of a detailed annual report for distribution at the Annual Town Meeting.

2.6. To involve and access the skills and enthusiasm of the community of Exmouth in achieving the delivery of the Neighbourhood Plan and its individual components, as appropriate.

Adopted by Exmouth Town Council on 13th May 2024.

Reaffirmed 18th May 2026
Review date: May 2027